

**JAMIL MOLL**

JA-71 Road No. 02

Mohakhali, Gulshan,

Dhaka, Bangladesh.

Mob: 01757766308, 01913331197

Email: mollajamil@gmail.com

**Career Objective**

To build worthwhile career that will provide me the opportunity to utilize my academic, leadership and financial skills and vibrant working environment. I look forward part-time to establishing myself as a reliable executive by facing challenges with dedication and growth-oriented activities.

**Academic Qualification**

* Bachelor of Business Administration (BBA)

American International University-Bangladesh

Major in **Accounting & Finance**

CGPA **3.50** in 4.00 scales

January 2013 to running

**Major Coursework**

* Intermediate Accounting
* Cost Accounting
* Taxation
* Auditing
* Financial Statement Analysis
* Corporate Finance
* Financial Institution & Market
* Investment & Portfolio Management
* Bank Fund Management
* Global Finance
* Higher Secondary School Certificate

Govt. Ashek Mahmud College

Science

GPA **3.50** in 5.00 scales

2012

* Secondary School Certificate

Sreerampur High School

Science

GPA **4.44** in 5.00 scales

2009

**Project Work**

* Completed a term paper titled “Is Facebook An Addiction”- a survey between employer & student in Dhaka city, under Business Communication course; Spring 2014-2015
* Was involved in a documentary project on “Global Financial Crisis in 2007-2012”
* Was involved in a documentary project on “Dhaka Stock Exchange collapse in 2007-2008”

**Interest**

* Learn new things and apply it.
* Laughing, Play indoor & outdoor games

**Communication & Leadership Skills**

* Fluent in Bengali and English – both verbal & written.
* Skilled in all sorts of business and commercial correspondence.
* Capable of conducting multimedia presentation.
* Efficient in documentation and writing reports.
* Proficient in negotiation and managing people to get things done; can work in a team as well as lead others in a team.

**Computer Proficiency**

* Expert in using different versions of Microsoft Windows and MS Office package used in organizational environment.
* Have a superior command in online communication and using internet.
* Have good experience in Web page design (Word Press)

**Personal Details**

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| **Father** | **:** | **Mr. Mukabbor Hossain**  ***Business man*** |
| **Mother** | **:** | **Mrs. Salma Begem**  ***Home-maker*** |
| **Date of Birth** | **:** | **01 January 1995** |
| **Marital Status** | **:** | **Unmarried** |
| **Blood group** | **:** | **B positive** |
| **National ID** | **:** | **19953913677000011** |
| **Permanent Address** | **:** | **Vill-Rogunathpur, P.O. Sreerampur, Thana- Jamalpur, District- Sadar Jamalpur.** |

**Reference**

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| * Dr. Faheem Hasan Shahed   Head & Associate Professor  Department of English  American International University-Bangladesh  Contact # 0447600367 ext. 758  E-mail: faheemshahed\_dhaka@yahoo.com |  |