 **Prema Chowdhury**

**Current Address:** Road#5, House#9 (Flat-6/A), Rupnagar, Mirpur-2, Dhaka-1216

**Phone:** +8801912661443; E-mail: chowdhury\_prema@yahoo.com

**Permanent Address:** Village: Dashora, Thana+P.O.: Manikgonj, Dist: Manikgonj-1800

**VISION & OBJECTIVE**

To join a company that offers me a stable and positive atmosphere and inspires me to enhance and therefore to innovate the work culture for the betterment of all parties concerned. Seeking a challenging position in an institute with better environment where my skills can be put to good use for achieving the company objectives.

**EDUCATION**

**Bachelor of Business Administration (BBA), American International University-Bangladesh, 2013**

**Major: Accounting & Finance**

Result : CGPA 3.61 (On scale of 4.00)

**Higher Secondary Certificate, Dhaka Commerce College, 2009**

**Background: Commerce**

Result : GPA 4.20 (On scale of 5.00)

**Secondary School Certificate, Khan Bahadur Awlad Hossain Khan High School, Manikgonj, 2007**

**Background: Commerce**

Result : GPA 4.13 (On scale of 5.00)

**EXPERIENCE**

* **Internship:** 90days as an Intern at **“Prime Bank Ltd.”** (2013)
* **Current Position:** Customer Care Representative at **“Banglalink Digital Communication Ltd.”** (December 2013-Present)

**PERSONAL STRENGTH**

* Capable to work under immense pressure and in a challenging work environment.
* Have strong leadership capabilities, and a very good team player.
* Absolutely positive and hard working.
* Organized and self-motivated.

**PERSONAL ATTAINMENT**

* Was an active student of dancer (Loko Nritto, Classical) “Shishu Academy” & Liza Lolitokola Academy”.
* Achieved awards from dance competition.
* Was an active volunteer in school & college.
* Achieved award in school for Essay competition (Bangla).

**Languages**

Bengali (Fluent), English (Fluent)

**Interest**

Listening Music, Watching Movie

**Personal Details:**

1. **Name :** Prema Chowdhury
2. **Father’s Name:** Sudhangshu Chowdhury
3. **Mother’s Name:** Lila Chowdhury
4. **Date of Birth:** 13-06-1991
5. **Material Status:** Unmarried
6. **Blood Group:** O+
7. **Religion:** Sanatan (Hindu)
8. **Nationality:** Bangladeshi (By birth)

**Computer Skill(s):**

Data Entry, Microsoft Office Package, Internet Browsing and E-mail.

**Reference**

**Md. Khurshed Alam**

Additional Registrar &

Controller of Examinations

American International University-Bangladesh (AIUB)

Phone: 9894229, 9885907, (Ext-114)

**Ananta Saha**

Deputy Manager

International Business

Renata Limited

Phone: (880-2) 801-1012 (Ext-212)