**JANNATUL FERDAUS**

Address: GULSHAN-1 , DHAKA

Mobile : 01675963418 , 01738389267

e-mail : jannatulferdaus92@gmail.com

**Career Objective:**

To seek a varied role to consolidate my educational background in a dynamic and fast-paced workplace and expand my knowledge in order to provide opportunities for personal and professional growth.

**Special Qualification:**

* Ability to work under pressure and consistently meet deadlines.
* Excellent communication, negotiation and interpersonal skills.
* Fluent in English , Hindi , French.
* Advanced user of MS; Proficient with all main Microsoft Office packages
* Ability to draw out the most salient features of complex issues and debates
* Ability to work well in a team and on own initiative
* Good organizational and work load management skills
* Demonstrates tact and diplomacy and project management skills.

**Academic Qualification:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Exam Title** | **Concentration** | **Institute** | **Passing year** | **Result** | **Achievements** |
| O Levels | Science | Indian Central School | 2008 | 4.50 | Won various school competitions |
| A Levels | Science | Indian Central School | 2010 | 2.83 | Won various school competitions |
| Bachelors | Biotechnology | BRAC University | Continuing |  | Members of various university clubs |

**Internship :**

ICDDR,B

Mohakhali Dhaka

**Personal Details :**

Father's Name : Ismail Miah

Mother's Name : Rebeka Sultana

Date of Birth : February 02, 1992

Gender : Female

Marital Status : Single

Nationality : Bangladeshi