|  |  |
| --- | --- |
| **Name****Date of Birth****Nationality****Address****Telephone****E-mail****Skype ID****Website** | Shakil Ahmed15.07.1989BangladeshiHouse- 04, Road-7/C, Sector-3, Uttara, Dhaka-1230+8801534709742shakil1@me.com, shakil101080@gmail.com Shahadat101080<https://www.linkedin.com/profile/view?id=400709772>  |
| **EDUCATION** **AND LEARNING** |  |
| July 2014August 2013 March 2013April 2011February 2011September 20092005-20072002-2005 | **Cardiff Metropolitan University, England**MBA in International Business, Business Development proposal, Research Methodologies.**Result: Pass****University of Gloucestershire, England**BA (Hons) in Business Studies. Major: Business Research Analysis, Globalisation And Innovation, Strategic Global Marketing, Strategic Human Resource Management, Strategic Management.**Result: 2nd Higher Division (1st Class)****Crown International College London, England**Diploma in Business Management**Result: B+ (3.66)****Dhaka Commerce College, Bangladesh**Commerce, **Result- CGPA: 4.60****Gulshan Model High School, Bangladesh**Science, **Result- CGPA: 3.94** |
| **Professional Experiences** |  |
| June 2015March 2015 | **BRAC International**HR TraineeMajor Responsibilities:* Work under supervisor to demonstrate wide variety activities.
* Work with HRD team to screen CV’s for different vacant positions
* Communicate with short-listed candidates regarding their ability of English efficiency.
* Keep records of every interview status.
* Prepared job advertisement for different vacant position.
* Coordinate with supervisor in the PMS process.
 |
| **Extra Curriculum**  | During the time of my study, I have been working with different organization as sales assistant, waiter and also as a crew trainer. It was part-time job (e.g. FCUK, Hilton Hotel and McDonalds). Has travel in different countries. Have very good understanding of social networking, such as, Facebook, twitter, LinkedIn, etc. |
| **Training and professional qualification** |  |
| June 2015May 2015January 2013First Aid Training | **Human Resources short online course**, Open Training Institute, [www.open2study.com](http://www.open2study.com)**City & Guilds, England**International English for speaker of other Languages (IESOL)-Expert-C1Institute: Online based <http://www.firstaidforfree.com/> and McDonalds |
| **Project in BBA and MBA** |  |
| DissertationBusiness Development Proposal | Topics: *How does brand image and customer buying behavior can affect a company to compete with other competitors? Case of BlackBerry,* *Submitted: March 2013*Topics: *Retail outlet of Dream Shop in Bangladesh, submitted: July 2014* |
| **Summary Statement** | I have a clear, logical mind with a practical approach to solve the problem and a drive to see things through to completion. I have a great eye for detail. I am eager to learn, I enjoy overcoming challenges, and I have a genuine interest in Business Management and HR profession. I have an excellent ability to remain good-humored and able to work under pressure. Has excellent English communication skill. |
| **Reference** | **Available on Request** |