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**Curriculum- Vitae**

***OF***

**NAHIDA FERDOUS MUKTA**

I/17, E-Block, Kazi Nazrul Islam Road,

Mohammadpur, Dhaka-1205, Bangladesh

Contact No: +8801921289517 (cell)

Email: nahidaferdous23@gmail.com

**CAREER OBJECTIVE**

 To work a challenging & professional environment where honesty & sincerity leading advance life & like to be a quick learner with new situation & enable to work under pressure.

**PERSONAL PROFILE**

 A hard – working person with realistic views, fair sense of humor, get along well with people & have the ability to accept challenges in life & completing the given jobs. Self – motivation is my biggest asset.

**EDUCATIONAL QUALIFICATION**

 2007 Secondary School Certificate (SSC),

 Rajgong Secondary High School.

 Bord: Jessore.

 Group: Humanities

 Obtained GPA-4.oo(out of 5.00)

 2009 Higher Secondary Certificate (HSC)

 Rajgonj Degree College

 Bord: Jessore.

 Group: Humanities

 Obtained GPA-4.30(out of 5.00)

 2014 Bs.c Hon’s In Home Management & Housing

 National College Of Home Economics

 Certificate By Dhaka University

 Obtained Appeared

**EXPERIENCE:**

1. **Teaching (10 Months)**

**Teacher In Hazaribag Kinder Garten & High School.**

1. **Customer care Representation**

**Airtel Bangladesh Ltd.**

**CAPABILITIES**

* Extreme leadership quality, group working as well as self- motivated in doing jobs.
* Having the capability of meeting challenging environment also efficient & effective for decision making.
* Strong ability to both in English & Bengali simultaneously.

 **SPECIALITY**

* Flexible on decision making.
* Great observation ability to keep with main goal.
* Keen sight of performance any activity.
* Pursuing ability to complete a task.
* Enthusiastic, self – motivated, industrious & punctual.
* Great conscious about professional responsibility.

 **Why me?**

Hard working, responsible, able to work under pressure; enjoy working as team member as well as independently, highly energetic and enthusiastic with high ambitious.

**PERSONAL DETAILS**

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|  Full Name:*Nahida Ferdous Mukta* |
|  Father’s Name:S.M.Altaf Hossion |
|  Mother’s Name:*Shamim Ara Shati* |
|  Present Address:Kazi Nazrul Islam Road *, Mohammadpur, Dhaka.* |
|  Permanent Address:Vill. : Hanuar. P.S.: Rajgonj.Thana:Monirumpur,  Dist:Jessore. Bangladesh. |
|  Date of Birth : 1thJanuary 1992 |
|  Sex:Female |
|  Religion : Islam(Sunni) |
|  Nationality National Id | : Bangladeshi (By Birth): 19924116139000266 |
|  Contact No | : 01921289517 |
|  Web Contact | : nahidaferdous23@gmail.com |

**REFERENCE**

1. Mst. Lily Yasmin Department of Head (Home Management & Housing)

National College of Home Economics, Lalmatia, Dhaka

Cell: 01716268517

1. Md. Tauhidul Islam

Senior Executive (Corporate sale )

Shah Cement Industries Ltd.

Cell: 01712172461

Email: tauhidul83@gmail.com

Nahida Ferdous Mukta Date:………………..……

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Signature