

Rumana Islam

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Objective : To be a creative and articulate executive in any dynamic organization and thereby refurbish my communication skills, attitudes, knowledge and perception.

Academic Credentials

- ▶ MBA (major in HR) 3rd semester continuing in Southeast University. (Still CGPA-3.59)
- ▶ BBA(major in Finance) ,Department of IBS, Darul Ihsan University, Uttara campus. CGPA-3.65 (scale of 4).
- ▶ HSC from Agrani Girl's School & College, Dhaka Board in 2009 with GPA 3.30 (scale of 5).
- ▶ SSC from Dhaka Shikkha Board Laboratory School & College, Dhaka Board in 2005 with GPA 3.63 (scale of 5).

Language Proficiency

: Fluent in Bangla and English, written & verbal.

Computer Skills

:MS Word, MS Excel, MS Publisher ,MS Power point , Windows XP, Internet Browsing.

Work Experiences

- Working as Officer, Customer Service – Harmony Spa, Duration: June, 2012 – June, 2013.
- Working as Counselor – PSR Global, Duration: August,2013 – February, 2014.
- Working as Teacher – Morning Star Advance School, Duration: March, 2014 – Still Now.

Achievements Participations

- Have voluntarily organized **Polio Campaigns** and **Blood Donation** program.

Interests

& Hobbies Singing, Acting, Debating, Reciting, Travelling, Reading books, watching movies.

Personal

Information

Father's Name: Mohammad Nurul Islam Mridha

Mother's Name: Salma Islam

Date of Birth: August 09, 1989

Nationality: Bangladeshi

Religion: Islam

Sex: Female

Marital Status: Single

Blood group: O+

References-01

Professor Dr. Moniruzzaman
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References-02

Name: Sujit Mustafa
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References-03

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