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| |  |  | | --- | --- | | **Curriculum Vita of**  **MD.AL-AMIN**  Address: 399 Gulbag, Mailbag, Dhaka-1217. Mobile : 01718730306, 01911145855  E-mail : engineer.mdalamin@gmail.com, [alaminmahi05@gmail.com](mailto:alaminmahi05@gmail.com) | C:\Documents and Settings\ALAMIN\Desktop\alamin.jpg | |
| **Career Objective:** |
| A highly talented, professional and dedicated Civil Engineer with over Five years experience in planning, designing, monitoring and directing the building construction & Development programme. I am seeking to take up a suitable position in the field of Civil Engineering and take on challenging, creative and diversified projects. |

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| **Career Summary:** |
| From the starting I’ve worked on various diversified domain projects under some well developed organization. I’ve more than five year’s practical experiences on this activities e.g. Civil, Architectural, Electrical, Sanitary & Plumbing works. I’ve sound knowledge about Quality controlling, Estimating and Costing, Prepare BOQ and Bill checking. Project Planning & Managing. I’m also expert on these tasks.  - Structural –Pile Foundation, Mat, Isolated Column Footing, Beam, Column & Slab.  - Finishing work – Tiles work, Paint work, sanitary work, Electric work, wooden works, Fair face, etc.  - Supervision & Provide technical suggestion on Civil, Architectural, Electrical, Sanitary & Plumbing works - Operated ranging from medium to large scale industries or projects.  - Expertise in latest engineering tools and cost evaluation techniques. |

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| **Key Skills**  -Structural Analysis and Design.  -Project execution. -Expertise in AutoCAD. -Effectively work with Microsoft office tools.  -Efficient management and organizational abilities.  -Good team working skills.  -Quality control of civil engineering related works.  -Cost control. |
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| **Employment History: Total Years of Experience :** **5.6 Year(s)** | |
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|  | 1. **Hema Enterprises**   **Project Engineer ( January 01, 2014 - Continuing)** Company Location : Dhaka Trade Center,99 Kazi Nazrul Islam Avenue, Kawran Bazar Comm. Area,Dhaka-1215,Bangladesh  ***Duties/Responsibilities:***  Now I am working as a Project Engineer at **Teaching Hospitals** **Mirpur**, 12 stored 10000 sft floor area Hospital Building with basement foundation under Hema Enterprises.   * Looking after construction activities, making requisition and facilitating the arrangement, procurement the construction materials, Execution the civil, interior and exterior finishing works and site supervision. * Inspection activities on civil works, civil erection accordance to the approved quality assurance plan. * Check and monitoring all incoming materials utilization with vendor’s approval as per client’s standard. * Prepare a request for inspection and check list in accordance to approved inspection technical procedure prior to commence of works. * Independently following with Design/ Architect engineer for minor changing as per site requirement needed. * Preparing Estimating, Costing, Billing. Project Planning and Cost reducing sheet. * Client dealing & others necessary works as a Project Engineer  1. **Swiss-Bangla Holdings Ltd.**   **Project Engineer ( 01 Oct. 2012 to 31 December. 2013)**  Level-12, Suite-13/D, Noakhali Tower, Purana Paltan, Dhaka.  **Project Information:** 2 nos. 10 storied residential frame structure building with pile foundation. Floor area 8640 sft. Total number of Apartment 45. Location is 76/1 South Mugdah, Kamalapur Dhaka.  ***Duties/Responsibilities:***   * Monitoring and inspecting work undertaken by Site Engineer & contractors * Provide technical advice &Ensure quality of design documentation throughout the design Process * Prepare report (Time schedule, BOQ ,Progress and Cost record, management reports) & giving progress report to Authority or Correspondence to establish work to meet production goals * Discuss with management, Designer & Architect or other professional and take necessary approvals on changes and modification to be done from management. * Prepare projected budget for building materials for the project * Certify all Contractors bill as per work order and specification. * Perform other additional assigned duties.  1. **Uttara Holdings Ltd.**   **Project Engineer (August 01, 2009 – Sep 30, 2012)** Company Location : 105/A, Kakrail, Dhaka, Bangladesh. **Hand Over Project**: Uttara Kushum Kanan, 26/1, Kushumbagh, Basaboo, Sabujbagh, Dhaka  ***Project Information:*** Here I worked in a 9 storied residential frame structure building as a Project Engineer from Pile layout work to finishing works. Floor area was 5500 sft. Total number of flat was 40 nos. Location was 26/1 Kushumbagh, Bashaboo, Shabujbagh, Dhaka.  ***Duties/Responsibilities:***   * Monitor the implementation of project construction works to ensure its compliance with the plans, specifications, and contract provisions. * Handle responsibilities of providing technical engineering information and interpretation of plans, detail sheets and specifications for contractors. * Review shop drawings and ensure that the information is communicated to construction Foreman and Superintendent. * Assist in developing, updating and monitoring planning and scheduling flow charts. * Resolve issues in architectural/ structural/ plumbing /electrical drawings and specifications by conferring with the consultants. * Estimating & Costing of Materials (BOQ), Prepare Contractor bill, Labor Management.  |  | | --- | | **Academic Qualification:** | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Exam Title** | **Concentration/Major** | **Institute** | **Result** | **Pas.Year** | **Board** | | B. Sc  Engineering | Civil Engineering | University of Information Technology & Sciences. | CGPA:3.74 | 2014 | - | | Diploma Engineering | Civil  Engineering | Bhola Polytechnic Institute. | CGPA:3.79 | 2009 | B.T.E.B | | S.S.C | Science | Chargumany High School. | GPA:3.69 | 2005 | Barisal | | |

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| |  | | --- | | **Extra Curricular Activities:**  •Auto CAD • Etabs  •Able to operate Microsoft office tools such as word, power point, excel and access.  •Responsible for creating PDF files and used color scanners and software like Adobe Photoshop.  •Internet •E-mail •Web Design | |  | |

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| **Language Proficiency:** |
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| **Personal Details :** |
| |  |  |  | | --- | --- | --- | | Father's Name | : | Md.Shahidullah | | Mother's Name | : | Sultana Begum | | Date of Birth | : | January 17, 1990 | | Gender | : | Male | | Marital Status | : | Unmarried | | Nationality | : | Bangladeshi | | Religion | : | Islam | | Permanent Address | : | C/O: Talukder Pharmacy, Village: Lespata, Post:Lamchipata (Guinger hat), Thana: Daulatkhan, District: Bhola, Bangladesh | |

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| |  | | --- | | **Certification:** | | The undersigned, certify that best of my knowledge and belief this resume correctly describe myself, my qualification understand that any willful miss statement describe herein may lead to my disqualification or dismissal if employed. | |  |   **Reference (s):** |
| |  |  |  | | --- | --- | --- | |  | Reference: 02 | Reference: 01 | | Name | Abdul Azim | S.M Alamgir Kabir | | Organization | Hema Enterprises | Uttara Holdings Ltd. | | Designation | Construction Manager | Project Director | | Address | 99, Kazi Nazrul Islam Avenue, Kawran Bazar Commercial Area.Dhaka-1215. |  | | Mobile | **+8801730021145** | **+8801819507960** | |

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**Date: 04 April 2015 Signature of the Candidate’s**